

Research Ethics and Integrity
Animal Ethics

EXTERNAL AGENTS' ANIMAL FACILITY/HOLDING SITE MONITORING REPORT

*This form is to be completed by an agent appointed to monitor a project for an investigator on behalf of an Animal Ethics Committee (AEC). An agent **MUST BE APPROVED BY THE AEC PRIOR TO APPOINTMENT** and be a suitably qualified person with substantial recent research experience in the same or closely related field. An agent must have an "arms-length" relationship to the investigator and the project. Descriptions should be as brief as possible however any deviation from the original application should be detailed. Monitoring of a project should include recorded observations of the techniques used by researchers during a typical trial. All nominated monitors must read the project outline prior to monitoring and, when completing this form, are encouraged to expand on Yes/No answers.*

Monitoring Date:

Details of person performing the monitoring

Name		Qualifications	
Address		Phone	
		Email	

Site details

Facility/Site Name	
Address	
Facility Manager	
Facility Manager contact details	

Project details

Is the approval current	Project AEC identifier(s)	Project Title(s)
<input type="checkbox"/> Yes <input type="checkbox"/> No		
<input type="checkbox"/> Yes <input type="checkbox"/> No		
<input type="checkbox"/> Yes <input type="checkbox"/> No		
<input type="checkbox"/> Yes <input type="checkbox"/> No		
<input type="checkbox"/> Yes <input type="checkbox"/> No		

**Research Ethics and Integrity
Animal Ethics**

<input type="checkbox"/> Yes <input type="checkbox"/> No		
<input type="checkbox"/> Yes <input type="checkbox"/> No		

If no, then monitoring should not take place and the AEC should be advised immediately. The nominated monitor is asked to contact UQ Research Ethics and Integrity on (07) 3365 2713 or animal.ethics@research.uq.edu.au.

Have you, the monitor, read the outline of projects being undertaken at the facility and can you confirm that you are aware of the techniques and procedures being used?

Yes No

If no, then monitoring should not take place. The nominated monitor is asked to contact the CI and obtain a copy of the project outline to familiarise themselves with the requirements prior to starting.

Brief overview of type of research and species used (1 paragraph in non-scientific language).

General facility/site information

Animal House Animal holding area Aquaria Field site
 Other (provide details)

Description of facility

Purpose Built Modified for the purpose N/A

Description of facility

Very good Good Fair Poor

If fair or poor, what do you believe should be done to improve the facilities?

External facility appearance

Video supplied Photos supplied Description only (provide in space below)
(e.g. material it is constructed of, state of repair)

Internal facility appearance

Video supplied Photos supplied Description only (provide in space below)
(e.g. material it is constructed of, state of repair, cleaning routine)

Research Ethics and Integrity
Animal Ethics

Primary housing of animals:

- Video supplied Photos supplied Description only (provide in space below)
(e.g. Dimension of holding area, maximum stocking rates, state of repair and other specific species requirements)

Services to the facility

- Water Power Air-conditioned/ventilation

Q14 Description of emergency procedures

Facility access

- Swipe/access card Key N/A

Facility security

- Alarm Security personnel Surveillance cameras N/A

Have records of animal handling/observations been kept and are these records adequate according to Section 2.5.13 of *the Code*?

2.5.13 *Animal carers should ensure that records relating to health status and breeding performance include:*

- (i) *the source, care, supply, movement between locations and use of the animals*
- (ii) *details of all diseases in the facility*
- (iii) *the fertility, fecundity, morbidity and mortality rates of breeding colonies*
- (iv) *the health status, genetic constitution and physical environment of the animals*

- Yes No

If no, what do you believe should be done to improve the recording keeping?

Have animal welfare issues and species specific behaviour been identified and addressed by the facility staff and the Chief Investigator(s)?

- Yes No

If no, please advise what issues need to be corrected?

**Research Ethics and Integrity
Animal Ethics**

Where animals are being housed/caged is the accommodation adequate for the species and do the facilities comply with Section 3.2.17 of the Code or other relevant Codes and/or Acts?

3.2.17 *Indoor facilities should be designed and operated to:*

- (i) *control environmental factors such as air quality, temperature, humidity, light and noise within limits compatible with the health and wellbeing of the species held. Capacity for control of the microclimate by the caging systems or by the individual animals should be taken into account*
- (ii) *enable appropriate segregation of species or activities that might affect other animals held in the same facility*
- (iii) *exclude vermin*
- (iv) *limit contamination associated with the keeping of animals, and the delivery of food, water and bedding*
- (v) *prevent the entry of unauthorised people and other animals*

Yes No

If no, what do you believe should be done to improve the accommodation?

Where studies use animal restraint do the techniques comply with AEC approval as described in the in the project application?

Yes No

If no, please advise how the restraint techniques are not adequate?

Are there procedures in place to deal with animal welfare emergencies?

During experimentation Yes No (provide details)

Between Trials (normal husbandry) Yes No (provide details)

If no, please advise what procedures need to be implemented?

Are there adequate research staff numbers to sufficient address the requirements for animals in the facility?

Yes No

If no, please advise how and why staffing numbers need to be amended?

Where animals are being housed/caged, has consideration been given to environmental enrichment?

Yes No

If no, please advise why?

**Research Ethics and Integrity
Animal Ethics**

Where studies are being conducted on wildlife, do these studies comply with clauses 3.3.33-3.3.46 of the Code? <https://www.nhmrc.gov.au/guidelines-publications/ea28>

Yes No

If no, please advise why?

Have there been any adverse events?

Yes No

If yes provide details and dates.

Have the facility conditions had any negative impact on:

Any species? Yes (provide details) No

Any habitat? Yes (provide details) No

Have there been any complaints from organisations/public?

Yes (provide details) No

Additional Comments (to assist the AEC in consideration of this report any constructive comments concerning the implementation of this project is most helpful)

Recommendations (to assist the AEC in consideration of this report listing of any recommendations you may have to improve the welfare of the animals or scientific outcome is most helpful)

Declaration

I declare that the information and details that I have provided in this report are accurate and include all details required to be known by the AEC. I understand that should it be found that inaccurate advice has been provided to the AEC, this could impact future research applications.

Signed		Date	
--------	--	------	--