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| **INTERNAL (UQ RESEARCH OFFICE) REVIEW:** To initiate UQ RO internal review, please email this completed and signed Application Certification Form to [ARCFellowships@research.uq.edu.au](mailto:ARCFellowships@research.uq.edu.au). The RO internal closing date for applications is **19 July 2023.**  **SUBMISSION OF FINAL APPLICATION:** Advice and instructions regarding the final submission of your application to the ARC will be forwarded to you, your mentor and the alternative contact listed below by the RO reviewing officer.  **FOR MORE INFORMATION ABOUT THE UQ APPLICATION PROCESS, VISIT THE** [**RO SCHEME WEBSITE**](https://www.uq.edu.au/research/research-support/research-management/funding-schemes/australian-research-council-arc/arc-industry-fellowships-program)**.** |

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| APPLICANT CONTACT INFORMATION | | | |
| Applicant Name: Including title, e.g., Dr, A/ Prof, Prof |  | Gender: | Choose an item. |
| Self-description: |  |
| Applicant Email: |  | Phone: |  |
| Alternative Contact Name: |  | | |
| Alternative Contact Email: |  | Phone: |  |

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| SUMMARY APPLICATION INFORMATION | | | |
| Application ID: | IM24 | | |
| Application Title: |  | | |
| UQ Admin School/Centre: |  | | |
| UQ Admin Faculty/Institute: |  | | |
| Please advise if your application is receiving (or has received) UQ School/Faculty/Institute internal readership: | | Yes  No | Please specify:  Choose an item. |

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| STATISTICAL INFORMATION | | | | | | |
| Type of research (must total 100%):  Information on the types of research is available from the [RO website](https://research.uq.edu.au/research-support/research-management/applying-and-submitting-proposal/definition-research-0). This information is collected for ABS. | Pure | Strategic | | Applied | | Experimental |
| % | % | | % | | % |
| Fields of Research (FoR) codes (up to 3)  2020 FoR codes are available via the [RO website](https://research.uq.edu.au/research-support/institutional-reporting/research-classifications).  **Please ensure you use 6 digit 2020 codes, totalling 100%.** | FoR 1 | | FoR 2 | | FoR 3 | |
| Enter 6-digit FoR | | Enter 6-digit FoR | | Enter 6-digit FoR | |
| % | | % | | % | |
| Socio-Economic Objective (SEO) codes (up to 3)  2020 SEO codes are available via the [RO website](https://research.uq.edu.au/research-support/institutional-reporting/research-classifications).  **Please ensure you use 6 digit 2020 codes, totalling 100%.** | SEO 1 | | SEO 2 | | SEO 3 | |
| Enter 6-digit SEO | | Enter 6-digit SEO | | Enter 6-digit SEO | |
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| Applicant Checklist – Key action items | | |
|  | Full application entered into [RMS](https://rms.arc.gov.au/RMS/ActionCentre/Account/Login?ReturnUrl=%2fRMS%2fActionCentre%2f) and submitted to Research Office in RMS. |  |
| This Application Certification Form signed/certified (Applicant; Head of School/Centre/Institute; other Organisation/s) emailed to [UQ RO](mailto:ARCfellowships@research.uq.edu.au) to initiate internal review. |  |
| If required, completed ARC ‘[Request Not to Assess](https://www.grants.gov.au/Go/ViewDocuments?GoUuid=5e9e599a-7122-432b-951d-ba77b051c006)’ form in RMS and “Submit to Research Office” by **26 July 2023**. |  |
|  | Eligibility requirements have been met and evidence, if required, has been provided for career disruptions in addition to the completed Career Interruptions Template |  |

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| **All certifications must be obtained prior to the submission of the Application to the Australian Research Council (ARC). The University of Queensland (UQ) will retain this form for its records. Certification may be by handwritten signature on this form, or via email provided the email includes the relevant certification statement (below) and the full name, position and contact details of the person certifying.** Certifications must be provided by:  ● IM24 Candidates (certifying to the provisions of **A**) and their Head of School/Centre/Institute or equivalent (certifying to **B**);  For ARC IM24 Industry Fellowships, the relevant Commonwealth *Grant Agreement* is the *Linkage Program – Industry Fellowships Grant Agreement for funding commencing in 2024.* |

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| **CASH PROFORMA** |

**Project costs:** UQ central cash of up to $30,000 per annum will be provided for successful applicants subject to 1:5 UQ:Industry cash match. UQ Central cash is subject to matching by School/Centre/Faculty/Institute cash.

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|  | **School/Centre** | **Faculty/Institute** |
| School/Faculty/Institute/Centre cash contribution | $xx,xxx pa for x years *(<insert School/Centre name as appropriate>)* | $xx,xxx pa for x years *(<insert Faculty/Institute name as appropriate>)* |
| Name and signature of authorities approving Project Costs *if the signatory is not the HOS/Centre/Institute Director already signing under (B) below*. Note, in instances where the Faculty is making contributions the relevant Executive Dean should sign. |  |  |

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| 1. CERTIFICATION BY THE IM24 INDUSTRY FELLOWSHIP APPLICANT | | | |
| I certify, to the best of my knowledge, that:   1. all the details in this Coversheet and the associated funding application are true and complete; 2. all parties identified in the application have agreed, in writing, to its submission; 3. if I hold a research higher degree which is not a PhD, sufficient evidence has been provided to UQ to permit institutional certification of PhD equivalency; 4. the application complies with the requirements as outlined in the [*Linkage Program - Industry Fellowships Program Grant Guidelines*](https://www.grants.gov.au/Fo/Show?FoUuid=4afb0507-d138-426b-a05e-6948d4c1b330); 5. I have prepared this application and will conduct activities under the grant in compliance with [UQ policies and procedures](https://ppl.app.uq.edu.au/content/4.-research-and-research-training); 6. I agree to manage all CoIs in accordance with the [*ARC Conflict of Interest and Confidentiality Policy*](https://www.arc.gov.au/policies-strategies/policy/arc-conflict-interest-and-confidentiality-policy), [*Australian Code for the Responsible Conduct of Research* (2018)](https://www.nhmrc.gov.au/about-us/publications/australian-code-responsible-conduct-research-2018), the [*Disclosure of interests and management of conflicts of interest guide*](https://www.nhmrc.gov.au/about-us/publications/australian-code-responsible-conduct-research-2018#block-views-block-file-attachments-content-block-1) and any relevant successor documents; 7. I have declared any [Conflicts of Interest](https://ppl.app.uq.edu.au/content/conflict-interest-policy) to UQ prior to the submission of this application; 8. I understand and agree that, before the proposed research can commence, all required UQ ethical, biosafety and other clearances must be obtained and that all statutory requirements must be met; 9. this Application does not request funding for the same research activities, infrastructure or project previously funded or currently being funded through any other Commonwealth funding; 10. all funds for this Project will only be spent for the purpose for which they are provided; 11. if the application is funded and where applicable, I will abide by the [UQ Graduate School conditions](https://intranet.sharepoint.uq.edu.au/sites/GraduateSchool/_layouts/15/start.aspx#/SitePages/Summary%20Earmarked.aspx) for UQ centrally-supported Earmarked PhD scholarships; 12. I acknowledge the Privacy Notice appearing at the top of the Application. 13. To the best of my knowledge, the Partner Organisations involved in this application are solvent at the time of submission of this application. 14. If I am external based in industry, I confirm that I have consulted HR for advice regarding arrangements for my potential appointment at UQ if the application is successful.   In participating in this Application, I consent to:   1. this Application being referred to and/or provided to third parties, including to overseas parties, who will remain anonymous, for assessment purposes for this funding round and assessment for potential other funding opportunities; and 2. the ARC copying, modifying and otherwise dealing with information contained in the Application for the purpose of conducting the funding round. | | | |
| **IM24 Candidate Name** | **IM24 Candidate Signature** | **Do you have a**  **Conflict of Interest\*?** | **Date** |
|  |  | **Yes  No** |  |

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| **Details of the proposed UQ appointment during the term of the Fellowship, if the Application is successful.**  The IM24 Industry Fellowship term is two to four years . The Fellow must be appointed for the full duration of the fellowship. Note, the local unit will be required to meet any salary gaps. | |
| Current Position and Level of Appointment (if applicable) |  |
| Level of Appointment during the IM24 Industry Fellowship (Must be at least C1) | Choose an item. |
| Duration of fellowship (must be 2-4 years) |  |

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| 1. CERTIFICATION BY HEAD OF SCHOOL/CENTRE/INSTITUTE | | | |
| 1. I agree that the IM24 Industry Fellowship award can be accommodated within the general facilities in my School/Institute/Centre and that sufficient working and office space is available for any proposed additional staff; 2. I am prepared to have the IM24 Industry Fellowship award carried out in my School/Institute/Centre under the circumstances set out in the Application and in accordance with the *Grant Guidelines* and the *Grant Agreement*. 3. If successful, the IM24 Industry Fellowship Candidate will hold an appropriate appointment in my School/Institute/Centre from the date of commencement and for the duration of the Fellowship.*;* and 4. I agree that the project will not be permitted to commence until there is an ethics plan in place to ensure appropriate clearances or other statutory requirements will be met before the part/s of the project that require those clearances commence. 5. If the candidate is external based in industry, I confirm that HR has been consulted for advice regarding arrangements for their potential appointment at UQ if the application is successful. 6. I confirm my approval of the cash contributions from the School/Centre/Institute as specified in the cash proforma above. 7. *In instances where the Head of School/Centre/Institute is an applicant, the relevant Executive Dean or Research Director should sign this coversheet.* 8. *In instances where the Faculty is making contributions towards the Fellowship application including post-Fellowship employment, the relevant Executive Dean should sign this coversheet.* | | | |
| **Name of Head of School/Centre/Institute or Executive Dean** | **Signature of Head of School/Centre/Institute or Executive Dean** | **Name of School/Centre/Institute or Faculty** | **Date** |
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| **\*CONFLICT OF INTEREST** |
| Sections 9.5–9.7 of the the [*Industry Fellowships Program Grant Guidelines*](https://www.grants.gov.au/Fo/Show?FoUuid=4afb0507-d138-426b-a05e-6948d4c1b330) articulate the ARC’s approach to, and requirements for declaring, managing and notifying Conflicts of Interest.  For this scheme, Conflict of Interest means any conflict of interest, any risk of a conflict of interest and any apparent conflict of interest arising through a party engaging in any activity, participating in any association, holding any membership or obtaining any interest that is likely to conflict with or restrict that party participating in the Project. The [*ARC Conflict of Interest and Confidentiality Policy*](https://www.arc.gov.au/policies-strategies/policy/arc-conflict-interest-and-confidentiality-policy) is available on the [ARC website](https://www.arc.gov.au/policies-strategies/policy/arc-conflict-interest-and-confidentiality-policy).  Under the *ARC Conflict of Interest and Confidentiality Policy*:   * A ***conflict of interest*** is a situation in which someone in a position of trust has competing professional or private interests. Such competing interests could make it difficult for an individual to fulfil his/her duties impartially, and could improperly influence the performance of their official duties and responsibilities. * A ***perceived conflict of interest*** exists where it could be reasonably perceived that an individual’s professional or private interests could improperly influence the performance of their duties and responsibilities. Individuals should be conscious that perceptions of conflict of interest may be as important as an actual conflict. * A ***material personal interest*** is an interest of a type that can give rise to a real or perceived conflict of interest that could affect the ability of the person to discharge their duties or obligations appropriately. In the context of the ARC this also includes those named on ARC grants being able to discharge their obligations under the relevant ARC Funding Rules/Grant Guidelines or ARC Funding/Grant Agreement.   While a conflict may relate to financial interests, it can also relate to other private, professional or institutional benefits or advantages that depend on the conduct of the research or its outcomes.  If any parties involved in this project (including participants and organisations) have a conflict of interest and/or material personal interest in relation to any aspect of the Application, the conflict/interest must be declared to UQ prior to submission. If you later identify that there is an actual, perceived or potential Conflict of Interest, or material interest, or that one might arise in relation to an Application, you must inform UQ in writing immediately, as UQ is required to notify the funding agency.  For participants external to UQ, the management of the Conflict of Interest should be agreed with the employing organisation, of which UQ will seek confirmation should the application be successful.  Applications from UQ investigators must be consistent with the University’s [*Conflict of Interest Policy*](https://ppl.app.uq.edu.au/content/1.50.11-conflict-interest) (PPL 1.50.11) and its [*Research Conduct Policies*](https://ppl.app.uq.edu.au/content/4.20-researcher-conduct) (PPL 4.20).  Where external for-profit partner organisation/s are part of the Application, to help Investigators identify when a conflict of interest is likely to arise, they should consider the following statements:   1. I hold a paid or unpaid fiduciary/governance/management role, such as being a Director, of one or more of the external partners on this grant Application. 2. I am a paid employee, such as a Chief Scientific Officer, of one or more of the external partners on this grant Application. 3. I or a family member/close associate hold shares (equity) in one or more of the external partners on this grant Application that are not publicly traded entities (i.e. listed on the ASX or similar stock exchange).   **Any of these associations may be incompatible with UQ being able to support the Application.** |