MyResearch Projects

October / November 2023

01

Introduction

MyResearch introduction

MyResearch Projects
What the system will do for you

Single system for all research funding applications

Welcome to MyResearch

Researcher
All research applications & active projects in one system
Real-time updates on application progress
Share and collaborate across UQ
Track milestones & request variations

HoS or equivalent
Earlier visibility of applications in progress
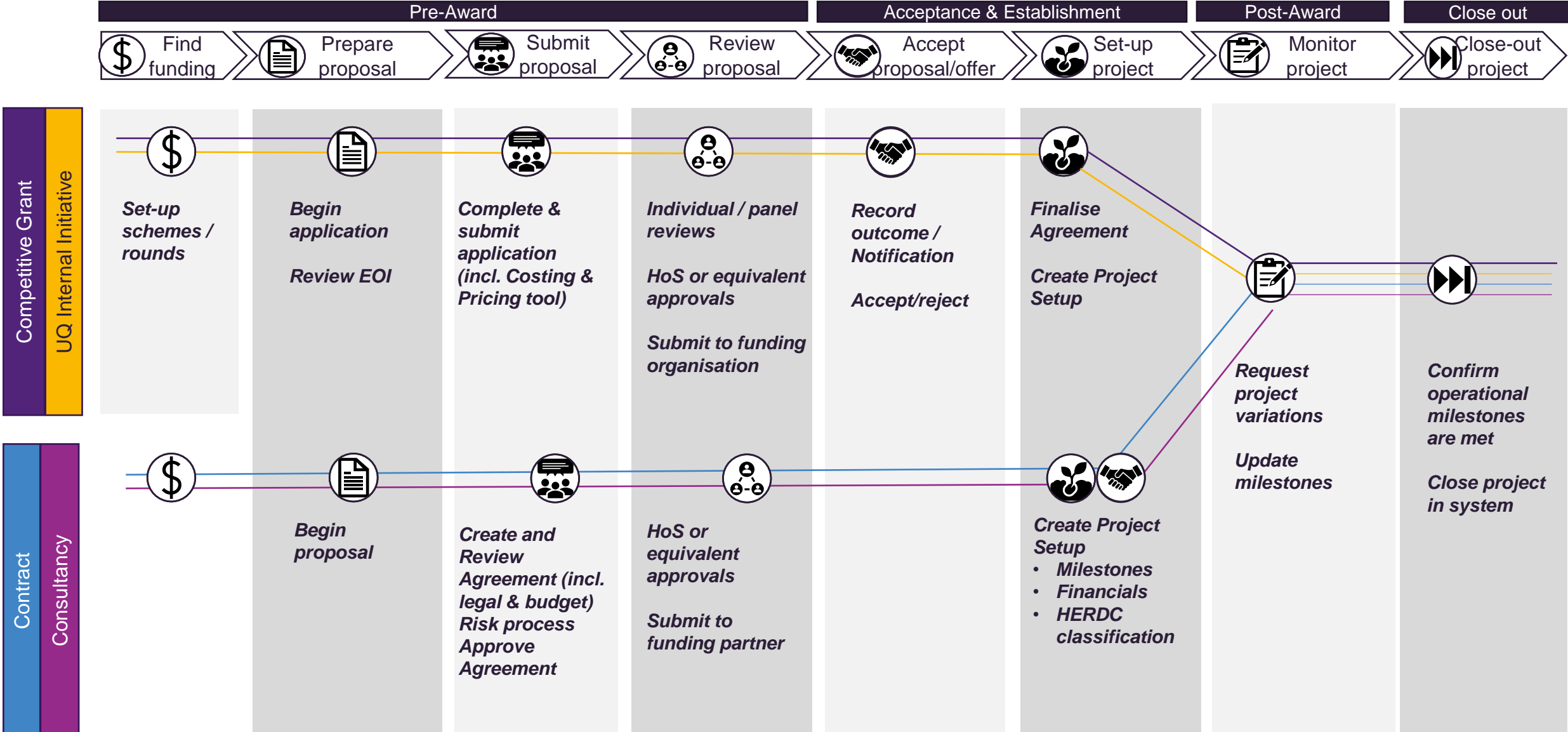Automated workflows for approvals

Finance
Automated setup of chart strings
Connection with Costing and Pricing tool data
Milestone tracking

Local Research Support
Full visibility of all appropriate applications
Automated workflows for approvals
Reviews and approval information
Reporting

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What MyResearch will cover – end to end workflow

Pre-Award				Acceptance & Establishment		Post-Award	Close out
Find funding	Prepare proposal	Submit proposal	Review proposal	Accept proposal/offer	Set-up project	Monitor project	Close-out project

Competitive Grant / UQ Internal Initiative

- **Set-up schemes / rounds**
- **Begin application** / **Review EOI**
- **Complete & submit application (incl. Costing & Pricing tool)**
- **Individual / panel reviews** / **HoS or equivalent approvals** / **Submit to funding organisation**
- **Record outcome / Notification** / **Accept/reject**
- **Finalise Agreement** / **Create Project Setup**

Contract / Consultancy

- **Begin proposal**
- **Create and Review Agreement (incl. legal & budget)** / **Risk process** / **Approve Agreement**
- **HoS or equivalent approvals** / **Submit to funding partner**
- **Create Project Setup**
  - Milestones
  - Financials
  - HERDC classification

Monitor project
- **Request project variations**
- **Update milestones**

Close-out project
- **Confirm operational milestones are met**
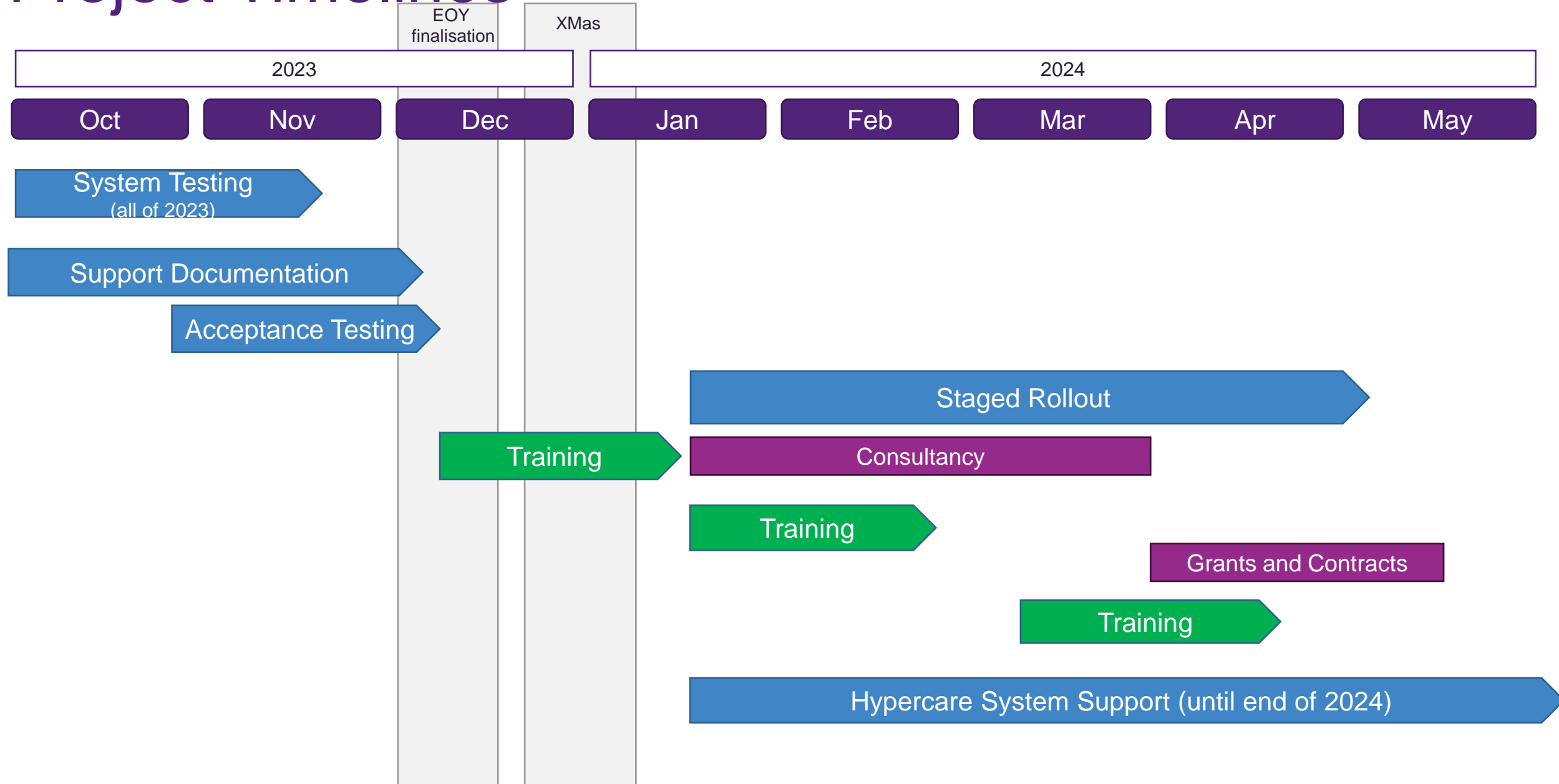- **Close project in system**

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02

Timeframes & Support

MyResearch will roll out in early 2023 with a pilot of one funding stream and progressing to all four funding streams.

Intensive support will be provided by the project team until full transition to Business as usual in early 2025.
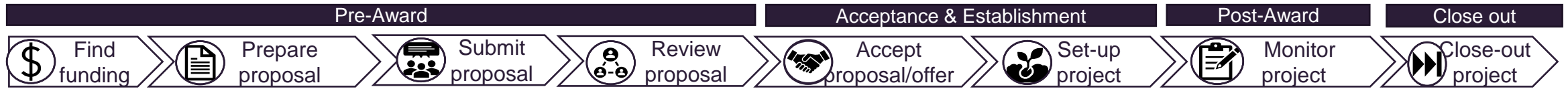
Project Timelines

2023			2024				
Oct	Nov	Dec	Jan	Feb	Mar	Apr	May

EOY finalisation

XMas

System Testing (all of 2023)

Support Documentation

Acceptance Testing

Staged Rollout

Training

Consultancy

Training

Grants and Contracts

Training

Hypercare System Support (until end of 2024)

03

System Overview

- Videos which demo parts of the system.

Demonstration Videos

Pre-Award				Acceptance & Establishment		Post-Award	Close out
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- **MyResearch: Submitting a Funding Application**

- **MyResearch: Local Research Support Feedback and Head of School Approval Process**

Contact

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